

**ADULT SOCIAL CARE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED December 2014**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations made to Cabinet

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
23 October 2014 055	HEALTH AND WELLBEING PRIORITIES: OLDER ADULTS & PREVENTION AND DEMENTIA FRIENDLY SURREY [Item 7]	The Committee recommends that the Strategic Director and the Cabinet Member reviews the working of social care teams in acute hospital over the operation of discharge services.	Cabinet Member for Adult Social Care	This item was referred to the Cabinet meeting on 16 December 2014. The response will be provided to members thereafter	<i>December 2014</i>

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Select Committee and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
24 October 2013 021	SUPPORTING CARERS [Item 8]	That the Directorate explores ways in which it can improve the number of	Carer Development Manager	Briefing note has been circulated to	<i>Complete</i>

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Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
		carers providing feedback through the Carer survey.		Members.	
5 December 2013 023	SERVICE FOR PEOPLE WITH A LEARNING DISABILITY PUBLIC VALUE REVIEW (PVR) UPDATE [Item 8]	<p>a) That officers work to increase the occupancy rate of Surrey assets with Surrey Residents.</p> <p>b) That future reports illustrate the work of community/ self-help groups in relation to each work-stream in the Public Value Review.</p> <p>c) That future reports demonstrate how the service has offered suitable alternatives to short breaks, and seeks more opportunities to identify alternatives.</p> <p>d) That officers report back to the Committee on the progress of the Service for People With A Learning Disability Public Value Review in a year.</p>	Assistant Director for Personal Care and Support	The Committee will receive a further report on the outcomes of the Public Value Review (PVR) in 2014. This will be added to the forward work programme in due course.	<i>December 2014</i>
16 January 2014 031	IMPROVEMENT TO THE ADULTS INFORMATION SYSTEM (AIS) FOLLOWING 'RAPID IMPROVEMENT EVENTS' [Item 8]	That the Directorate involve the Committee in future development of a new system specification.	Assistant Director for Policy & Strategy	This will be reviewed in September as it is dependent on the market response to the Care Act.	<i>September 2014</i>

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16 January 2014 032	IMPROVEMENT TO THE ADULTS INFORMATION SYSTEM (AIS) FOLLOWING 'RAPID IMPROVEMENT EVENTS' [Item 8]	That the Committee encourages the Directorate to include feedback from officers who use the system in any future update item.	Assistant Director for Policy & Strategy	This will be reviewed in September as it is dependent on the market response to the Care Act.	<i>September 2014</i>
6 March 2014 042	PROGRESS OF RECOMMENDATIONS ARISING FROM THE SERIOUS CASE REVIEW - GLORIA FOSTER [Item 8]	That the Committee is advised of the outcome of recommendation two of the Serious Case Review, and the decision regarding the oversight of all social care cases, including self-funders, in preparation for the passage of the Care Bill.	Interim Strategic Director for Adult Social Care	Officers have noted this recommendation and will provide a response for September 2014.	September 2014
1 May 2014 046	COMMISSIONING AND MANAGING THE MARKET [Item 9)	a) That the private providers meet with the Directorate to explore the mutual challenges in recruiting and retaining high quality staff, and identify areas where they can jointly influence the market. b) That a list of commissioned services is circulated to local Committees with a focus on what services are available locally.	Assistant Director for Commissioning		<i>December 2014</i>
26 June 2014 048	SELF FUNDER STRATEGY [Item 8]	In relation to the Assessment and Review Strategy, the Committee: <ul style="list-style-type: none"> Requested that the outcome of the pilot and draft strategy be 	Assistant Director for Policy & Strategy		<i>March 2015</i>

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		<p>presented to Adult Social Care Select Committee in December, and;</p> <ul style="list-style-type: none"> Request that officers produce an executive summary/briefing for all County Councillors, to aid understanding of the Care Act's requirements in relation to people who fund their own care. 			
26 June 2014 050	DOMICILIARY CARE TENDER [Item 11]	Put forward Margaret Hicks and Barbara Thomson as Member representative/s to sit on the Domiciliary Care Reference Group. (Action by: Jean Boddy)	Senior Manager - Commissioning		<i>January 2014</i>
5 September 2014 051	DIRECTOR'S UPDATE [item 6]	Give an update on the future of the Transitions Team following implementation of the Children and Families Act.	Strategic Director for Adult Social Care		<i>December 2014</i>
5 September 2014 052	FAMILY, FRIENDS AND COMMUNITY SUPPORT: FINDINGS AND RECOMMENDATIONS	Notes that the Directorate needs to present a clear and positive message to ensure individuals' and families' expectations	Area Director (NW)		<i>Complete</i>

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	[item 7]	<p>Recommends that information exchanges including Surrey Information Point and Surrey-i are readily available and localised.</p> <p>Recommends that the Directorate provides members with Surrey Information Point business cards to disseminate to residents.</p> <p>Recommends that 'Member Champions' are identified in each district and borough to help develop the programme in their area and link up with contacts such as GPs and their Practice Managers with officer support to gather and share information on the implementation of FFC across Surrey. Local networks which can be collaborated with should also be identified such as Neighbourhood Watch groups, community navigators and other voluntary groups operating at the local level.</p> <p>The Chairman will write to the Chair of Local Committees to ensure that the FF &C Support Programme is scheduled as a formal item.</p>			

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
5 September 2014 053	RECRUITMENT & RETENTION UPDATE AND INTRODUCTION TO WORKFORCE STRATEGY [Item 10]	The Committee supports the urgent creation of a separate, flexible HR policy for ASC to attract, and retain, skilled staff. The Committee will seek an update on this proposal early in 2015.	Strategic Director		<i>January 2015</i>
23 October 2014 054	DIRECTOR'S UPDATE [Item 6]	That the Committee is updated on the co-design process for a new 0-25 service. Adult Social Care will share weekly updates on the preparations for the Care Act, following the publication of the guidance, in the Directorate's 'e-brief'. If Members have specific information requests they can contact the Project Manager	Strategic Director Care Act Project Manager		<i>January 2015</i>